



The Planetary Science Institute

2.13.2 RESIGNATION

Policy No.: 2.13.2

Effective Date:

Last Revision Date:

Contact: Linda Rueger

Email: hr@psi.edu

POLICY

It is requested that an employee wishing to resign from PSI should so indicate that desire in writing to his/her supervisor at least two (2) weeks prior to the date of separation.

View this policy online: (<https://handbook.psi.edu/policy/2-13-2-resignation/>)